

officeevolution®

Work Empowered™

Private Offices

Co-Working

Meeting Rooms



813-591-4500

OfficeEvolution.com/Tampa

The Privacy you Require the Flexibility you Deserve!

5401 West Kennedy Blvd. Suite 100 Tampa, FL 33609

Business Address



More than *Just an Address*

Get the first impression your business deserves at an entry-level cost. Whether you need to convey to your clientele the professional image that comes along with a prestigious address or you're looking for secure spot to receive and handle packages, Office Evolution has the only solution that delivers more. Our Members also enjoy exclusive meeting room discounts at their home location. Contact your local Office Evolution to learn more about how we can support your unique business needs.

Need additional services? Contact your local Office Evolution to learn how we can tailor services to fit your business.

RECEIVE MORE WITH OFFICE EVOLUTION

MAIL SERVICES

- Professional Business Address
- Private Mailbox
- Mail and Package Reception

MEETING ROOMS

- 50% Discount on Meeting Rooms at Home Location
- 50% Discount on Day Offices at Home Locations

WHY OFFICE EVOLUTION

Office Evolution is not just a shared workspace provider, we are a community driven support team that connects you with other professionals in your area. Our Members experience tailored services, a unique working atmosphere, and inclusion within the community while getting the support they need to maximize their businesses' potential. Anyone who walks through our doors will be greeted with warmth and made comfortable by our front desk staff. It's all part of what sets Office Evolution apart from the rest. Contact us to learn more about how Office Evolution can serve your business and join our Ohana today. Every Office Evolution is locally owned and operated.

**Pricing varies per location and is subject to availability.*

OFFICE EVOLUTION

www.officeevolution.com

Conference Rooms & Day Offices



Expand Your Reach While *Maintaining Your Flexibility*

Meeting with clients is an important aspect of your business. It is where first impressions are made, important decisions are discussed, and professional rapport is built. Hosting your meetings in a professional space is easy with Office Evolution. We handle your meeting room experiences with the utmost importance. Whether you've booked a training room or a small day office, rest assured your clients will be greeted with warmth and made comfortable by our front desk staff, allowing you to finish your preparations for the big meeting. Contact your local Business Center Manager today to book your space in advance.

RECEIVE MORE WITH OFFICE EVOLUTION

- Front Desk Reception
- Complimentary Beverages
- Network of Locations Nationwide

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Live Answering



Make a Lasting Impression *Without the Hassle*

First impressions are everything, so don't let yours be a voicemail recording. With our entry-level phone answering plan, your customers reach a warm and friendly receptionist every time they call. Our technology allows for a high level of customization, so your business shines while you focus on a productive day. Contact your local Office Evolution to learn more about how phone answering will save you time today.

Need additional services? Contact your local Office Evolution to learn how we can tailor services to fit your business.

RECEIVE MORE WITH OFFICE EVOLUTION

PHONE ANSWERING

- 60 Minutes of Live Phone Answering
- Local Telephone Number
- Personalized Live Greeting
- Call Transferring
- Personalized Voicemail Box
- Voicemail to Email Functionality

MEETING ROOMS

- 50% Discount on Meeting Rooms at Home Location
- 50% Discount on Day Offices at Home Locations

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Remote Receptionist



Plan Your Day Around Your Business, *Not Your Phone Calls*

Growing your business shouldn't mean putting your business on hold to answer the phone. Let our professional customer service agents answer your phone calls so you can do the work that really matters. Office Evolution's full-service phone answering plan can be tailored to your business so that calls are answered and directed exactly how you like. No matter if you're in an important meeting, or you just don't want to be disturbed, your customers will always experience a professional and warm exchange.

RECEIVE MORE WITH OFFICE EVOLUTION

PHONE ANSWERING

- 60 Minutes of Live Phone Answering
- Local Telephone Number
- Personalized Live Greeting
- Call Screening
- Call Announcing
- Call Transferring to Multiple Lines
- Personalized Voicemail Box
- Voicemail to Email Functionality

MEETING ROOMS

- 50% Discount on Meeting Rooms at Home Location
- 50% Discount on Day Offices at Home Locations

Need additional services? Contact your local Office Evolution to learn how we can tailor services to fit your business.

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Professional Plan



Establish Your Business, Maintain Your Flexibility

You've taken every measure to make sure your business is professional and efficient. Why should your daily routine be any different? Whether you're meeting with a new client, or need a professional space to work in, Office Evolution provides the support your business needs. Our Members enjoy exclusive discounts on meeting rooms, access to our shared workspaces, and front desk reception to assist your clients and collect your mail. Tour your local Office Evolution today to learn more.

RECEIVE MORE WITH OFFICE EVOLUTION

MEETING ROOMS

- \$60 of Meeting Room Time
- 50% Discount on Meeting Rooms Nationwide
- 50% Discount on Day Offices Nationwide

SHARED WORKSPACES

- 24/7 Access to Shared Workspaces Nationwide
- WiFi Internet
- Community Kitchen

MAIL SERVICES

- Professional Business Address
- Private Mailbox
- Mail and Package Reception

Need additional services? Contact your local Office Evolution to learn how we can tailor services to fit your business.

WHY OFFICE EVOLUTION

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Shared Workspace



Get the Community You Desire *in the Professional Space You Deserve*

Not all open workspaces are created equally. Office Evolution not only understands the need for solo business professionals who want to be around other people, we understand the professionalism required to make it work. Our Shared Workspaces are the perfect place for professionals in need of a community built on a strong work ethic and respect. Contact your local Office Evolution to tour the open space today.

Need additional services? Contact your local Office Evolution to learn how we can tailor services to fit your business.

RECEIVE MORE WITH OFFICE EVOLUTION

MEETING ROOMS

- 50% Discount on Meeting Rooms at Home Location
- 50% Discount on Day Offices at Home Locations

SHARED WORKSPACES

- 24/7 Access to Shared Workspace at Home Location
- WiFi Internet
- Community Kitchen

WHY OFFICE EVOLUTION

Office Evolution is not just a shared workspace provider, we are a community driven support team that connects you with other professionals in your area. Our Members experience tailored services, a unique working atmosphere, and inclusion within the community while getting the support they need to maximize their businesses' potential. Anyone who walks through our doors will be greeted with warmth and made comfortable by our front desk staff. It's all part of what sets Office Evolution apart from the rest. Contact us to learn more about how Office Evolution can serve your business and join our Ohana today. Every Office Evolution is locally owned and operated.

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Professional Plan Plus



Everything Your Business Needs *with the Flexibility You Desire*

Office Evolution takes pride in assisting our Members take their business to the next level. Whether you're meeting with a new client, need a professional space to work in, or just need time to focus and not deal with phone calls, Office Evolution provides the support your business needs. Tour your local Office Evolution today to learn more about how we can service all your business needs.

Need additional services? Contact your local Office Evolution to learn how we can tailor services to fit your business.

RECEIVE MORE WITH OFFICE EVOLUTION

MEETING ROOMS

- \$60 of Meeting Room Time
- 50% Discount on Meeting Rooms Nationwide
- 50% Discount on Day Offices Nationwide

SHARED WORKSPACES

- 24/7 Access to Shared Workspaces Nationwide
- WiFi Internet
- Community Kitchen

MAIL SERVICES

- Professional Business Address
- Private Mailbox
- Mail and Package Reception

PHONE ANSWERING

- 60 Minutes of Live Phone Answering
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DEDICATED SPACES

Private Office

officeevolution®



Privacy You Need, Flexibility You Deserve

Your business requires more than just a space to work in. It requires a space to focus in. Our private offices are the perfect solution for any business that needs the ability to close a door and work without distractions, while still being included in a thriving local community. Tour your new office today.

Need additional services? Contact your local Office Evolution to learn how we can tailor services to fit your business.

RECEIVE MORE WITH OFFICE EVOLUTION

MEETING ROOMS

- \$60 of Meeting Room Time
- 50% Discount on Meeting Rooms Nationwide
- 50% Discount on Day Offices Nationwide

SHARED WORKSPACES

- 24/7 Access to Shared Workspaces Nationwide
- Secure WiFi Internet
- Secure Ethernet Connection
- Community Kitchen

MAIL SERVICES

- Professional Business Address
- Private Mailbox
- Mail and Package Reception

PHONE ANSWERING

- 60 Minutes of Live Phone Answering
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Common Areas



Conference Rooms



Member Offices

Notes:

Location Highlights:

- Located in the heart of Tampa's Westshore Business District
- More than 50 restaurants and 2 of Tampa's finest malls nearby
- 34 Private office, 2 conference rooms and beautiful co-working space
- Flexible 1,6 and 12 month memberships
- Easy access from all bridges, Veteran's Expressway, I275 and Tampa International Airport
- 24 HR onsite security guard

5401 West Kennedy Blvd. Suite 100 Tampa, FL 33609
(813) 591-4500

Tampa.FL@officeevolution.com



At Office Evolution, we believe that supporting your success is critical to the local community. We provide the office space and services that are designed to help you achieve your business goals.

Plans & Pricing Overview

	Business Address	Shared Workspace	Live Answer	Remote Receptionist	Professional Plan	Professional Plan Plus	Dedicated Space
Month-to-Month Membership Fee*	\$79	\$139	\$149	\$199	\$199	\$249	\$799*
Conference Rooms, Meeting Spaces and Day Offices							
Discounts of room rentals nationwide	1 location	1 location	1 location	1 location	nationwide	nationwide	nationwide
\$60 credit of room rentals per month					✓	✓	✓
Address and Phone Services							
Professional address with suite number	✓				✓	✓	✓
Secure Mailbox	✓				✓	✓	✓
Mail forwarding	■				■	■	■
Live, personalized phone answering (60 mins per month included)			✓	✓		✓	✓
Phone number			✓	✓		✓	✓
Voicemail and fax to email			✓	✓		✓	✓
Call transferring			✓	✓		✓	✓
Call transferring to multiple lines			✓	✓		■	■
Call screening and announcing				✓		■	■
Calendar appointment management				■		■	■
Coworking							
24/7 access to shared workspaces		1 location			nationwide	nationwide	nationwide
Staffed reception	✓	✓			✓	✓	✓
Community kitchen and beverage bar		✓			✓	✓	✓
Business class wi-fi and community printer, copier, scanner, fax		✓			✓	✓	✓
Multiple employee access					■	■	■
Permanent Space							
Your personal, fully furnished dedicated workspace or office							✓
Secure internet: wi-fi and ethernet							✓

* setp fee applies ✓ included in plan ■ available for an additional cost 1 location * your primary Office Evolution location nationwide * all Office Evolution locations